

# Implementation of the Advanced “Online Reporting System” for Foreigners’ Employment Information

– Employment information can now be conveniently reported online  
without visiting Immigration Offices –

The Ministry of Justice will implement the advanced Online Reporting System for Foreigners’ Employment Information effective January 2, 2026 (Fri.). Under the new system, foreign nationals residing in Korea will be able to file their employment information online at the time of making a visit reservation prior to visiting Immigration Offices (including branch offices), thereby ensuring a more convenient and streamlined reporting process. This measure supplements the employment information reporting requirements that have been in effect since September 25, 2020.

All foreign nationals engaged in for-profit activities\* are required, pursuant to *the Enforcement Rule of the Immigration Act (Article 47 and 49-2)*, to file an Employment Information Report (including occupation, annual income, etc). Furthermore, when any changes occur to previously reported information, foreigners must file an Employment Information Change Report within 15 days. However, concerns have been raised regarding the inconvenience of the current paper-based procedure.

\* **Foreign nationals subject to the Employment Information Report:** Individuals engaged in for-profit activities under the following visa status: Professor (E-1), Foreign Language Instructor (E-2), Research (E-3), Technical Instructor (E-4), Professional (E-5), Arts and Performance (E-6), Special Occupation (E-7), Seasonal Work (E-8), Non-Professional (E-9), Maritime Crew (E-10), Resident (F-2), Overseas Korean (F-4), Marriage Migrant (F-6), Work and Visit (H-2), Intra-Company Transferee (D-7), Corporate Investor (D-8), International Trade (D-9)

To address these issues, the Ministry of Justice has enhanced the system so that foreign nationals can conveniently submit employment information online when making a visit reservation through the HiKorea website ([hikorea.go.kr](http://hikorea.go.kr)).

When foreign nationals make a visit reservation on the HiKorea website prior to visiting Immigration Offices for services such as extension of stay or change of status, they are required to file or update their employment information (occupation, industry, annual income) online in advance. (See Attachment 2.)

In addition, system improvements now enable foreign nationals to easily submit their initial Employment Information Report right after completing foreigner registration(or residence registration), as well as to file an Employment Information Change Report when changes occur, through the “e-Application” service on the HiKorea website. (See Attachment 3.)

These improvements are expected to significantly enhance convenience for foreign nationals by simplifying the employment information reporting process and reducing burdens such as extensive document preparation.

The Ministry of Justice will continue to pursue institutional reforms to enhance administrative convenience for foreign residents, and will systematically manage and analyze foreign workers’ employment information to prevent adverse impact on the labor market.

#### Attachments

1. Overview of the Online Reporting of Employment Information
2. Online Employment Information Reporting Procedure (when making a visit reservation)
3. Online Employment Information Reporting Procedure (initial report or change report, without making a visit reservation)

**Att. 1****Overview of the Online Reporting of Employment Information**

- **(Overview)** To enhance convenience and administrative efficiency, the system has been improved to allow foreign nationals to easily submit employment information (occupation, industry, annual income) online
- **(Persons Required to Report)** Foreign nationals engaged in for-profit activities under the following visa status (excluding Permanent Resident (F-5) status):

Professor (E-1), Foreign Language Instructor (E-2), Research (E-3), Technical Instructor (E-4), Professional (E-5), Arts and Performance (E-6), Special Occupation (E-7), Seasonal Work (E-8), Non-professional (E-9), Maritime Crew (E-10), Resident (F-2), Overseas Korean (F-4), Marriage Migrant (F-6), Work and Visit (H-2), Intra-Company Transferee (D-7), Corporate Investor (D-8), International Trade (D-9).

※ All foreign nationals engaged in for-profit activities under the above visa status, including self-employed individuals, are required to submit employment information, and must report any changes within 15 days of occurrence (Articles 47 and 49-2 of *the Enforcement Rule of the Immigration Act*).

- **(Reporting Period)** At the time of foreigner registration (or residence registration), or within 15 days when changes(changes to the reported occupation or industry information, or to the reported annual income bracket) occur in previously reported information

※ Anyone not engaged in for-profit activities at the time of registration MUST report employment information within 15 days of starting such activities

- **(Reporting Procedure)** After logging into the HiKorea website (hikorea.go.kr), submit your employment information online according to the guidelines below:

- ① **(individuals planning to visit Immigration offices)** Submit the Employment Information Report during the visit reservation process on HiKorea (see Attachment 2)

※ For foreign nationals subject to the reporting requirement, the reporting screen will automatically appear during the HiKorea visit reservation process.

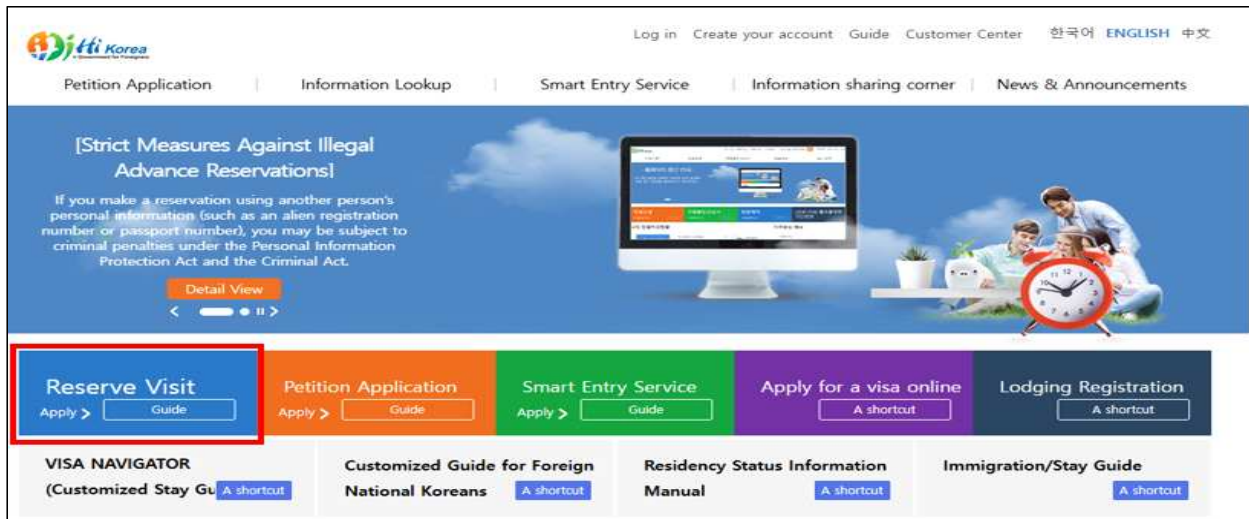
- ② **(Report information without planning to visit Immigration offices)** Submit through the HiKorea “e-Application” menu (see Attachment 3)

- **(Effective Date)** January 2, 2026 (Fri.)

※ **During the pilot period (January-June 2026), both online reporting & paper-based reporting will be accepted.**

※ **After the pilot period (from the second half of 2026), only online reporting will be accepted.** Also, individuals visiting Immigration offices without a reservation—including applicants using Registered Immigration Service Agencies—will also be required to submit employment information online before visiting offices. (Further guidance would be provided later)

- **(Relevant Laws)** Articles 31 and 35 of *the Immigration Act*, Articles 6 and 7 of *the Act on the Immigration and Legal Status of Overseas Koreans*

**Att. 2****Online Employment Information Reporting Procedure  
(when making a visit reservation)****1. HiKorea website(hikorea.go.kr) > Reserve visit > Enter reservation information****2. Check previously reported employment information**

- ※ For foreign nationals subject to the reporting requirement, the reporting screen will automatically appear during the HiKorea visit reservation process.
- ※ If there is no previously reported record, the Employment Information Entry Screen (Employment Information (Change) Report) will be displayed immediately.(see below)

| Current Occupation Information |                                            |
|--------------------------------|--------------------------------------------|
| Major Group                    | Craft and Related Trades Workers           |
| Sub-major Group                | Food Processing-related Trades Occupations |
| Minor Group                    | Food Processing-related Trades Workers     |
| Unit Group                     | Packed Lunch Makers                        |
| Sub-unit Group                 | Packed Lunch Makers                        |

| Current Industry Information |                                                   |
|------------------------------|---------------------------------------------------|
| Major Group                  | Manufacturing                                     |
| Sub-major Group              | Manufacture of food products                      |
| Minor Group                  | Processing and preserving of fruit and vegetables |
| Unit Group                   | Processing and preserving of fruit and vegetables |
| Sub-unit Group               | Manufacture of kimchi, korean pickled vegetables  |

| Current Income Information |              |
|----------------------------|--------------|
| Current Income Information | 3천만원~4천만원 미만 |

### 3. (Select **With Changes**) Enter employment information (change) report details

**Petition Application**

Visit Reservation Application

Online reservation | Fill in the application | **Employment Information (Change) Report**

**Search Occupation and Industry**

No Occupation or Income Amount (If Unemployed) ☒

**Occupation**

\* Major Group

\* Sub-major Group

\* Minor Group

\* Unit Group

\* Sub-unit Group  **Occupation Search**

**Industry type**

\* Major Group

\* Sub-major Group

\* Minor Group

\* Unit Group

\* Sub-unit Group  **Industry Search**

**Annual Income**

\* Annual Income

**Go back to previous page** **Report**

#### 3-1. **Occupation Search** Search and select occupation

**Occupation Search**

Occupation Name  **Search**

| Sub-unit Group                                  | Classification code |
|-------------------------------------------------|---------------------|
| Electrical Parts Production Equipment Operators | 86321               |

**Close**

- ※ Display occupation list according to Korean Statistical Classification
- ※ **Search Occupation and Industry** Occupation and Industry list can be checked on the Ministry of Data and Statistics Korean Statistical Classification(kssc.mods.go.kr)

### 3-2. **Industry Search** Search and select industry

Industry Search

×

industry name

Manufacture of electronic

Search

| Sub-unit Group                                                                          | Classification code |
|-----------------------------------------------------------------------------------------|---------------------|
| Manufacture of electronic capacitors                                                    | 26291               |
| Manufacture of electronic resistors and smart cards with magnetic stripe or chip        | 26292               |
| Manufacture of electronic coils, transformers and other inductors                       | 26293               |
| Manufacture of electronic perception sensors                                            | 26294               |
| Manufacture of electronic tubes, interface cards and other electronic components n.e.c. | 26299               |
| Manufacture of electronic equipment for motor vehicles(new products)                    | 30332               |

Close

- ※ Display industry list according to Korean Statistical Classification
- ※ **Search Occupation and Industry** Occupation and Industry list can be checked on the Ministry of Data and Statistics Korean Statistical Classification([kssc.mods.go.kr](http://kssc.mods.go.kr))

### 3-3. Enter Annual Income amount

Petition Application

e-Application

Reserve Visit

Visit Reservation Application >

Reserve Visit Status(non-member) >

Preliminary Declaration of Voluntary Departure

Customized Guide for Foreign National Koreans

Petition Application >

Reserve Visit >

Visit Reservation Application

Online reservation

Fill in the application

Employment Information (Change) Report

Search Occupation and Industry

No Occupation or Income Amount (If Unemployed) ☐

Occupation

Major Group

Equipment, Machine Operating and Assembling Workers

Sub-major Group

Electric and Electronic-related Machine Operation and Assembly Oc

Minor Group

Electrical and Electronic Parts and Products Production Equipment (

Unit Group

Electrical Parts and Products Production Equipment Operators

Sub-unit Group

Electrical Parts Production Equipment Operators

Occupation Search

Industry type

Major Group

Sub-major Group

Minor Group

Unit Group

Income

Income

Select

KRW 10 million or less

KRW 10 million to 20 million

KRW 20 million to 30 million

KRW 30 million to 40 million

KRW 40 million to 50 million

KRW 50 million or more

No income

Select

Go back to previous page

Report

- 6 -

#### 4. Visit reservation and employment information report completed

Hi-Korea

[Home](#) > [Reserve Visit](#) > [Complete Visit Reservation](#)

Confirm Visit Reservation



Reservation is completed

Occupation

|                 |                                                                             |
|-----------------|-----------------------------------------------------------------------------|
| Major Group     | Equipment, Machine Operating and Assembling Workers                         |
| Sub-major Group | Electric and Electronic-related Machine Operation and Assembly Occupations  |
| Minor Group     | Electrical and Electronic Parts and Products Production Equipment Operators |
| Unit Group      | Electrical Parts and Products Production Equipment Operators                |
| Sub-unit Group  | Electrical Parts Production Equipment Operators                             |

Industry type

|                 |                                                                                                     |
|-----------------|-----------------------------------------------------------------------------------------------------|
| Major Group     | Manufacturing                                                                                       |
| Sub-major Group | Manufacture of electronic components, computer, visual, sounding and communication equipment        |
| Minor Group     | Manufacture of electronic components                                                                |
| Unit Group      | Manufacture of other electronic components, except semiconductor and electronic integrated circuits |
| Sub-unit Group  | Manufacture of electronic tubes, interface cards and other electronic components n.e.c.             |

Annual Income

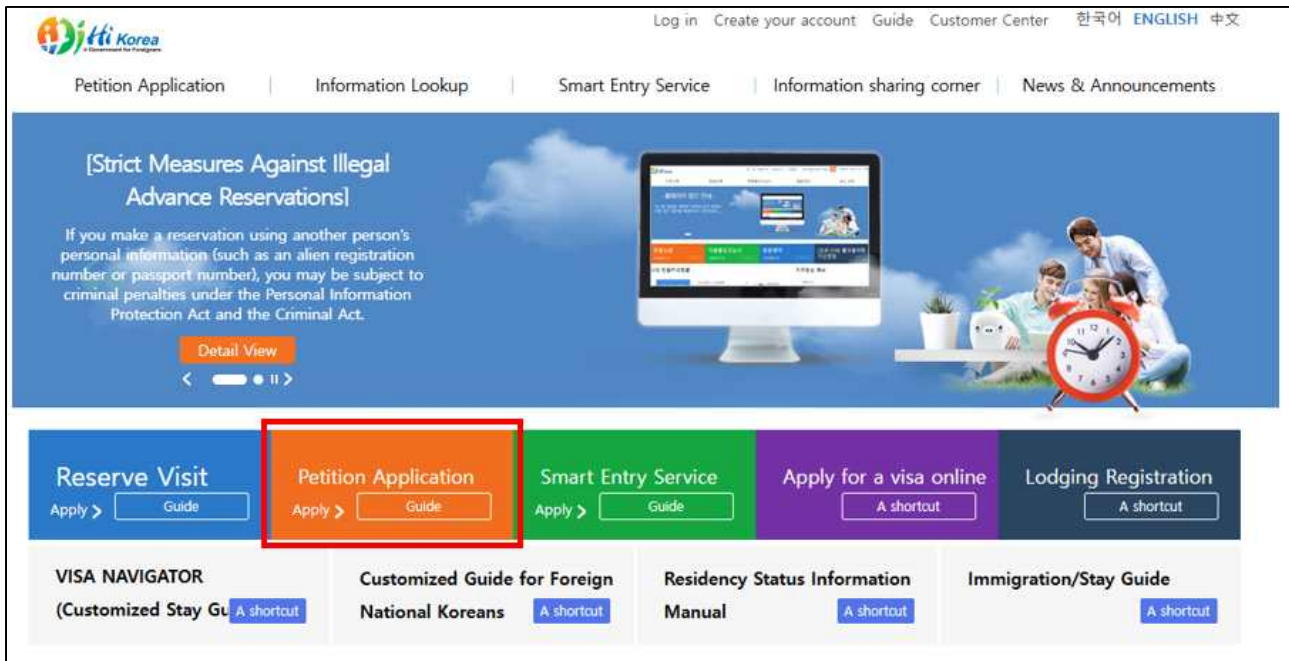
|                 |              |
|-----------------|--------------|
| * Annual Income | 3천만원~4천만원 미만 |
|-----------------|--------------|

Confirm

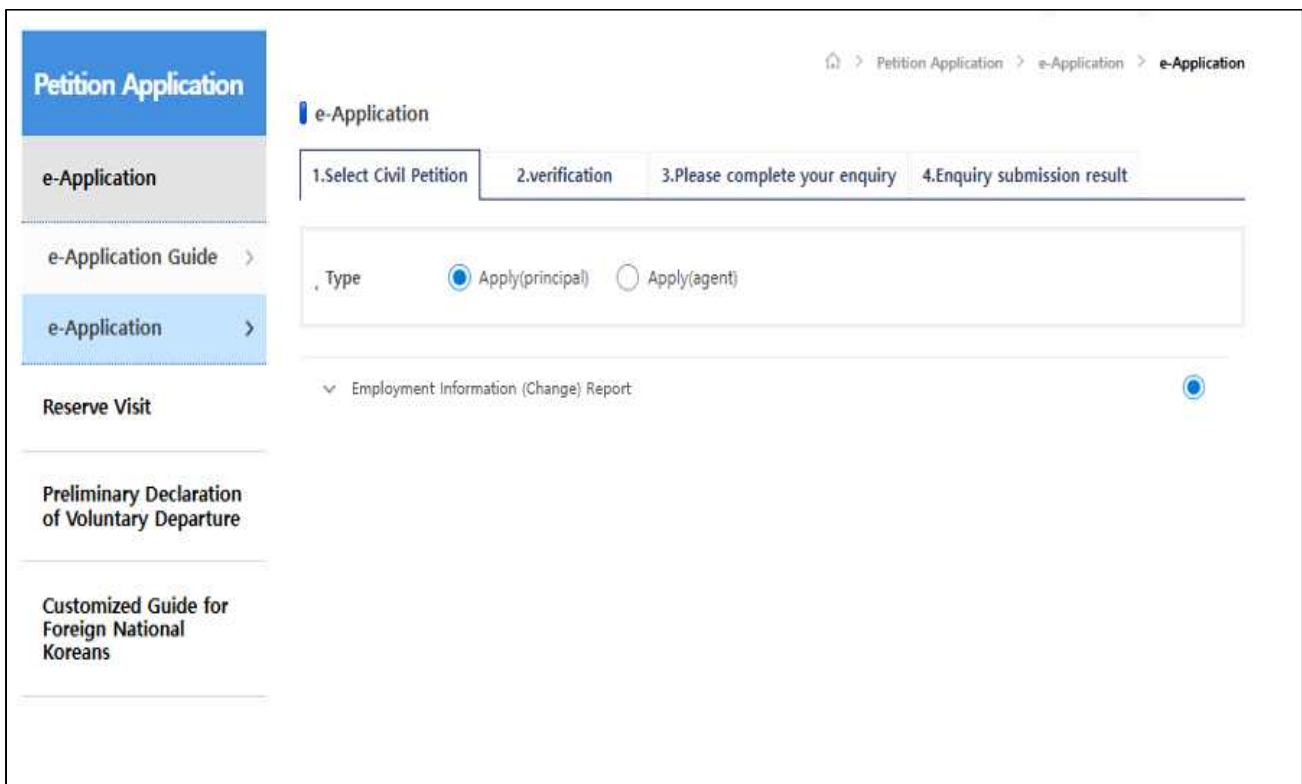
### Att. 3

## Online Employment Information Reporting Procedure (initial report or change report, without making a visit reservation)

### 1. HiKorea website(hikorea.go.kr) > Enter e-Application service



### 2. Select 'Employment Information (Change) Report'



### 3. Enter employment information (change) report details

Search Occupation and Industry

No Occupation or Income Amount  
(If Unemployed)

Occupation

\* Major Group

\* Sub-major Group

\* Minor Group

\* Unit Group

\* Sub-unit Group

Occupation Search

Industry type

\* Major Group

\* Sub-major Group

\* Minor Group

\* Unit Group

\* Sub-unit Group

Industry Search

Annual Income

\* Annual Income

Select

TOP

Go back to previous page

Report

#### 3-1. Occupation Search Search and select occupation

Occupation Search

Occupation Name

Electrical parts production

Search

| Sub-unit Group                                  | Classification code |
|-------------------------------------------------|---------------------|
| Electrical Parts Production Equipment Operators | 86321               |

Close

※ Display occupation list according to Korean Statistical Classification

※ Search Occupation and Industry Occupation and Industry list can be checked on the Ministry of Data and Statistics Korean Statistical Classification(kssc.mods.go.kr)

### 3-2. Industry Search Search and select industry

#### Industry Search

industry name
Manufacture of electronic

Search

| Sub-unit Group                                                                          | Classification code |
|-----------------------------------------------------------------------------------------|---------------------|
| Manufacture of electronic capacitors                                                    | 26291               |
| Manufacture of electronic resistors and smart cards with magnetic stripe or chip        | 26292               |
| Manufacture of electronic coils, transformers and other inductors                       | 26293               |
| Manufacture of electronic perception sensors                                            | 26294               |
| Manufacture of electronic tubes, interface cards and other electronic components n.e.c. | 26299               |
| Manufacture of electronic equipment for motor vehicles(new products)                    | 30332               |

Close

- ※ Display industry list according to Korean Statistical Classification
- ※ Search Occupation and Industry Occupation and Industry list can be checked on the Ministry of Data and Statistics Korean Statistical Classification(kssc.mods.go.kr)

### 3-3. Enter Annual Income amount

Occupation

Major Group

Equipment, Machine Operating and Assembling Workers

Sub-major Group

Electric and Electronic-related Machine Operation and Assembly Oc

Minor Group

Electrical and Electronic Parts and Products Production Equipment (

Unit Group

Electrical Parts and Products Production Equipment Operators

Sub-unit Group

Electrical Parts Production Equipment Operators

Occupation Search

Industry type

Major Group

Sub-major Group

Minor Group

Unit Group

Income

Income

Select

KRW 10 million or less
KRW 10 million to 20 million
KRW 20 million to 30 million
KRW 30 million to 40 million
KRW 40 million to 50 million
KRW 50 million or more
No Income

Select

Go back to previous page

Report

#### 4. Check entered information(Print the certificate\*)

- \* ①applicants using registered immigration service agencies or ②walk-in visitor without a reservation may print and submit the certificate of employment information (change) report to verify filing of the report.

Petition Application

e-Application

e-Application Guide >

e-Application >

Reserve Visit

Preliminary Declaration of Voluntary Departure

Customized Guide for Foreign National Koreans

> Petition Application > e-Application > e-Application

e-Application Status

1.Select Civil Petition 2.verification 3.Please complete your enquiry 4.Enquiry submission

Civil Petitioner Information

|              |  |                           |  |
|--------------|--|---------------------------|--|
| Name         |  | Alien registration number |  |
| Passport No. |  | Visa Issuance Number      |  |

Application Status History

|            |                 |                                 |                                |
|------------|-----------------|---------------------------------|--------------------------------|
| Petitioner | Issuance number | Processing Organization Contact | Issuing Authority Phone Number |
|            |                 |                                 |                                |

Fee details

|                 |                    |                |
|-----------------|--------------------|----------------|
| Payment options | Civil affairs Fees | Payment Status |
| 수수료 면제 민원입니다.   |                    |                |

Confirm Certificate of Employment Information (Change) Report

- 11 -